

Ashton Keynes Parish Council

Minutes of the meeting held in Ashton Keynes Village Hall on Wednesday 10th November 2021

Present: Cllrs D Wingrove; M Carter; S Crawford; N Inzani; P Moran; D Ventham.

In attendance: Wilts Cllr Berry; Fiona Ryder – Clerk.

The meeting commenced at 7:16pm

The Chairman welcomed everyone to the meeting and gave instructions in case of fire. The Clerk read out a Covid-19 statement.

21-22/093 Public Section

There were no members of public in attendance and no written representations had been received.

21-22/094 Apologies for absence

Apologies for absence were received from Cllrs Blackaller, Low & Sims.

Cllrs Hill & Smith were absent.

21-22/095 Declarations of Interest

There were no declarations of interest.

21-22/096 Minutes of the Council Meeting held on 20th October 2021

The minutes of the meeting held on 20th October 2021 were approved and signed.

21-22/097 Actions from Previous Meeting

21-22/024 - SID inspection report has been forwarded to the Clerk.

21-22/061 - A meeting has been arranged to discuss updating the Parish Emergency Plan.

Action: Cllrs Wingrove and Moran

21-22/069a - It was reported that Wiltshire Highways are going to inspect the trees in Harris Road, we have not heard anything yet. Clerk to arrange for quotes to tidy up the area.

Action: Clerk

21-22/083 - Transfer to savings account has been done.

21-22/089 - A meeting has been arranged to discuss updating the Playing Fields Committee Constitution.

21-22/090b - The Chair has responded to parishioner regarding concerns over development at the site of the old Wheatleys Farm Bungalow. The issue is with a stable block that is being built at the rear of the property. No planning application can be found for the building. An Enforcement Request has been logged with Wiltshire Council. Also, work seems to have taken place to build up the banks of the Thames which is causing concern regarding flooding. The Flood Risk Group to find out further information before contacting Environment Agency.

Action: Flood Risk Group

21-22/098 Chairman's Report

The Chairman thanked those who had sent in reports prior to the meeting.

The Fingerpost at The Derry/High Road junction is back up following repair. It has been noted that the new finger is not 'pointy'. Councillor to raise this with the contractor.

Action: Cllr Inzani

The school fireworks display went ahead at Bradstone. The Parish Council would like to acknowledge the support of the Playing Fields Committee especially the Chairman. The event was very well attended and lots of volunteers helped.

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21-22/099 Clerks Report

A report had been circulated prior to the meeting. Natural England had confirmed modifications to the Cotswold Water Park SSSI Designation.

It was asked if the planning officer would check that relevant consultations take place where an application is in the SSSI area? Cllr Berry will investigate and report back.

Action: Cllr Berry

The Grants and Finance Committee will meet shortly to prepare the budget.

21-22/100 Financial Report

The finance report was circulated prior to the meeting.

Income since the last meeting:

Expenditure since the last meeting:

Admin to Council	£ 455.74
OSM Contract	£ 1800.00
Village Hall Room Hire	£ 54.00
Outreach Post Office	£ 780.00
Insurance	£ 957.32
Play Inspection (PFMC Grant)	£ 279.00
Website Expenses	£ 257.56
WALC Training	£ 36.00
Phone Box Project Supplies	£ 331.73
Redwood Reproduction	£ 374.21

Closing balance: £29,761.09

The council approved the finance report and income and expenditure.

21-22/101 Marking the Queens 70th Jubilee

A report containing various options was circulated prior to the meeting. The Church will be lighting a beacon and may hold a special service. It was agreed that the Parish Council would take on a coordination role in facilitation rather than organisation. Cllr Moran offered to help Cllr Sims.

Action: Cllr Sims and Cllr Moran

21-22/102 Equality and Diversity Policy

The policy provided by the Internal Affairs Committee was approved and adopted.

21-22/103 Committees, Working Groups and Representatives' Reports

a) Planning

Minutes and Agenda for planning meetings continue to be circulated to all.

Chair of the council has been approached by an agent representing 4 Lakes Water Ski School regarding a proposed house construction on the site. Planning permission would be applied for under the parameters of the National Planning Policy Framework Paragraph 80e. It was noted that the development would be outside the settlement boundary and within the SSSI area. It was also noted that only 36 applications using NPPF Paragraph 80e had been approved nationally.

b) Flood Risk – The working group continue to be active; a report was circulated prior to the meeting. Two working parties had been organised and have carried out clearance works to the Swillbrook offshoot and the ditch south of The Derry towards Swillbrook.

It was reported that The Derry Ditch group of residents have an amount of money left over from grants etc raised for the ditch clearance works last year and were seeking approval to spend it on equipment such as waders to be used in future clearance works and maintenance of the ditch. The grant given by the Parish Council was paid directly to the contractor, so any remaining money has nothing to do with

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the Parish Council. Cllr Berry advised that the money should be used for waders etc but not for chainsaws.

It was reported that the bank built up as part of The Derry ditch works has recently been flattened, most likely by mechanical means (tractor etc) possibly during recent hedge clearance works.

- c) **Internal Affairs** – The committee continue to work on policies. A plan for Operation London Bridge arrangements will be drafted for the next meeting.
- d) **Village Hall** – A new hosting service is being implemented for hall bookings. A James Bond night is planned for January rural cinema. There is concern regarding drainage in the car park which the committee are looking to resolve.
- e) **Playing Fields Committee** – No Report.
- f) **Cotswold Lake Trust** – The recent open day was a success.
- g) **School Governors** – No report.
- h) **Police** – No report.
- i) **Highways** – No report.
- j) **Footpaths & Cycle Routes** – The group will meet in December. A virtual enquiry is taking place on 30th November regarding Footpath 20 (41).
- k) **Ashton Keynes Charities** – No report.
- l) **Parochial Church Council** – No report.
- m) **Phone Box Project** – No report.
- n) **Speed Mitigation** – The next Area Board meeting, on 30 November 2021, will be attended by a representative from the county wide Speed Watch Alliance. Cllr Crawford to forward details of the meeting to Speed watch, Cllr Wingrove and Cllr Russell.

Action: Cllr Crawford

21-22/104 Matters for the next meeting

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 8 days before the next meeting.

21-22/092 Date for the next meeting

The date for the next Parish Council meeting will be 8th December 2021 at Ashton Keynes Primary School.

The meeting concluded at 8.24pm