

# Ashton Keynes Parish Council

## To: Members of the Public

You are hereby invited to attend a meeting of the Parish Council in the main hall of Ashton Keynes Village Hall on **Wednesday 20<sup>th</sup> October 2021 at 7.15pm**, for the purpose of transacting the following business.

Members of the public wishing to address the Council are invited to do so during the Public Section of this Meeting. Please note that due to current Health and Safety guidance, a maximum of 12 members of public will be permitted to attend this meeting. Members of public are encouraged to make written representations rather than attending in person. If you have any questions or comments to put to the council, please contact the clerk on [clerk@akpc.org.uk](mailto:clerk@akpc.org.uk) or 07394 856232.

**This meeting will be held in accordance with the Ashton Keynes Parish Council Face to Face Meetings Protocol and the Ashton Keynes Village Hall Covid-19 Risk Assessment. Please make sure you have read and agree with the content of these documents prior to attending the meeting. All documents are available from the Clerk.**

**If you are planning to attend this meeting, please inform the Clerk prior to arrival to confirm that you have read the above-mentioned documents and that you agree to adhere to them.**

**You MUST NOT attend this meeting if you are displaying Coronavirus symptoms, have tested positive for Coronavirus in the last 10 days, have been in contact in the past 10 days with any person who is displaying Coronavirus symptoms or who is isolating due to Coronavirus or if you have returned from abroad in the last 14 days. You are also asked to take an LFT test prior to attending the meeting.**

F Ryder

Clerk to the Council

## **AGENDA**

- 76. Public Section**  
Parish Council to be addressed by the public.
- 77. Apologies for absence**  
To receive apologies from those unable to attend.
- 78. Declarations of Interest**  
To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.
- 79. Minutes of the Council Meeting held on 15 September 2021**  
To approve as a true record, the minutes of the Full Council meeting held on Wednesday 15<sup>th</sup> September 2021, copies of these minutes have been circulated.
- 80. Actions from Previous Meetings**  
To receive updates on actions from previous meetings.
- 81. Chairman's Report**  
To receive report given by Chairman.
- 82. Clerks Report**  
To receive report from the Clerk and resolve matters raised.
- 83. Financial Report**  
To approve monthly Finance Report, circulated prior to the meeting.
- 84. Marking the Queens 70<sup>th</sup> Jubilee**  
To consider marking the Queens 70<sup>th</sup> Jubilee.

- 85. Complaints Policy**  
To adopt policy as recommended by the Internal Affairs Committee.
- 86. Health and Safety Policy**  
To adopt policy as recommended by the Internal Affairs Committee.
- 87. Reserves Policy**  
To adopt policy as recommended by the Internal Affairs Committee.
- 88. Happyland/Waterhay Junction Improvements**  
To receive update and approve expenditure.
- 89. Playing Fields**  
To receive update and acknowledge receipt of annual inspection report (circulated).
- 90. Committees, Working Groups and Representatives' Reports**  
To receive reports/updates and respond to any questions relating to reports.
- a) Planning Committee (MS) – *No Report Received*
  - b) Flood Risk Working Group (MC)
  - c) Internal Affairs Committee (CS)
  - d) Village Hall (PM) – No Report Received
  - e) Playing Fields Committee (SC/PM) – Included in agenda (Item 89)
  - f) Cotswold Lake Trust (BL) – No Report Received
  - g) School Governors (SC) – No Report Received
  - h) Police (DW) – No Report Received
  - i) Highways (SC) – Included in agenda (Item 88)
  - j) Footpaths and Cycle Routes (BL) – No Report Received
  - k) Ashton Keynes Charities (NI) – No Report Received
  - l) Parochial Church Council (BL) – No Report Received
  - m) Phone Box Project (RB) - No Report Received
  - n) Speed Mitigation (RB) – No Report Received
- 91. Matters for the next meeting**  
To note any items to be put forward for the agenda of the next Full Council Meeting.
- 92. Date for next meeting**  
To note the date of the next Full Council Meeting as 10<sup>th</sup> November 2021.